

**Regular Meeting Minutes of the
Board of Commissioners
Cedar Hammock Fire Control District
March 19, 2026**

CALL TO ORDER

The regular meeting was called to order by Vice Chairman Matarese at 6:00 p.m. The following commissioners were present: Marnie E. Matarese, Beth Byron-Reasoner, and John Stevens.

INVOCATION AND PLEDGE OF ALLEGIANCE

Chief Falcone led the invocation, which was followed by the Pledge of Allegiance.

QUORUM

Vice Chairman Matarese confirmed a physically present quorum for the meeting. The meeting was properly advertised. Chief Falcone mentioned the Commissioner Espy was not in attendance due to medical reasons.

Action: Commissioner Steven made a motion to excuse Commissioner Espy's absence. The motion was seconded by Commissioner Byron-Reasoner. The motion passed unanimously (3-0).

CONSENT AGENDA

Vice Chairman Matarese asked if there was any discussion of the minutes or the Treasurer's report. There was no discussion.

ACTION: Commissioner Byron-Reasoner moved to accept the Consent Agenda. Commissioner Stevens seconded the motion. The motion passed unanimously (3-0).

SPECIAL BUSINESS

Battalion Chief Brett presented several employees with the Phoenix award for the resuscitation of a patient.

Lieutenant Zach Kertz
Firefighter Taylor Clegg
Firefighter Alan Glass

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

Legislative Update-

Chief Falcone explained that the current legislative regular session ended without a state budget. He mentioned the legislative body would be holding a special session in the future and we could possibly see changes that affect the District from that session. Vice Chairman Matarese mentioned possible change in the additional dwelling unit and the affects those changes could bring for our District.

Union Negotiations-

Chief Falcone informed the board about the ongoing negotiations with Local 2546. He mentioned that the negotiations were moving along well after the first few meetings. He explained that several articles have been tentatively agreed upon by both sides. The next meeting is on March 24, 2026, at Station 3.

Fiscal Year 2024-2025 Financial Audit Update-

Chief Falcone explained that the audit team was on site at the end of February and completed their information gathering during that time. They have returned to their offices to complete the audit with a goal of presenting the final report at a commission meeting soon.

NEW BUSINESS

2026-2027 Fiscal Year Budget Planning

Chief Falcone explained that now that most of the work was done with the last financial year audit, staff is working to draft the first budget.

Information Technology Management Services

Chief Falcone presented a memorandum outlining the status of the District's information technology (IT) system with highlights on the age and capabilities of the hardware and software that serves the District. He continued that staff has worked with our current vendor Milner Technologies, INC (Milner) to provide a proposal that will bring our IT system up to a competent level and provide continued services to the District with minimum interruptions. Chief Falcone recommended the Board move forward with the Milner proposal to continue to provide IT services to the District.

ACTION: Commissioner Byron-Reasoner moved authorize the Fire Chief to proceed with procurement of IT infrastructure services pursuant to the March 16, 2026, proposal submitted by Milner utilizing the emergency procurement provisions of OPS Section 1-4(0) to address the current operational limitations of the District's technology infrastructure, and to allow Chief Falcone to sign all documents related to the procurement of these services. Commissioner Stevens seconded the motion. The motion passed unanimously (3-0).

CHIEF'S REPORT

Chief Falcone explained that the District's ALS program has been in service with Engine 211 and Battalion Chief Brett for one year. We continue to see positive outcomes with the increased level of services our crews are providing. Chief gave the Commissioners an update on the Operations Division and Fire Prevention Bureau's work and explained that the District has been busy, but everyone is working hard.

COMMISSIONER'S COMMENTS

Commissioner Stevens said he appreciates the hard work and to keep it up. No other comments were made.

NEXT MEETING DATES

April 16, 2026

ADJOURNMENT

Action: Commissioner Stevens made a motion to adjourn the meeting. The motion was seconded by Commissioner Byron-Reasoner. The motion passed unanimously (3-0).

A handwritten signature in blue ink, appearing to read "Steve Litschauer", is written over the word "APPROVED".

APPROVED

Chairman Steve Litschauer