

**Minutes of the Virtual Regular Meeting of the  
Board of Fire Commissioners  
Cedar Hammock Fire Control District  
March 18, 2021**

**CALL TO ORDER**

The regular meeting was called to order by Chairman Getman at 6:00 p.m. The following commissioners were present in person: Ronald D. Getman, Marnie E. Matarese, and Samuel A. Reasoner and John H. Stevens. Richard G. Findlay attended the meeting virtually.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor Pavkovich gave the invocation followed by the Pledge of Allegiance.

**QUORUM**

Chairman Getman confirmed a quorum was present for the meeting. The meeting was properly advertised.

**ADDITION TO THE AGENDA**

Chief Hoyle added Air Conditioner Quote to Old Business.

**CONSENT AGENDA**

Chairman Getman asked if there was any discussion of the minutes. There was no discussion.

**ACTION: Vice Chairman Stevens moved to accept the Consent Agenda. Commissioner Reasoner seconded the motion. The motion passed unanimously (5-0).**

**SPECIAL BUSINESS**

Chief Hoyle announced the following promotions: Firefighters Blalock, Garside and Nepomuceno to Second Class Firefighters and Firefighter Kertz to First Class Firefighter.

**PUBLIC COMMENTS**

There were no public comments.

## **OLD BUSINESS**

### **1. RFQ Training Tower**

Deputy Chief Bradshaw announced that we received a total of three (3) submittals. The Shortlist Committee met and ranked each company's qualifications on March 15, 2021. The three (3) submittals were: Gates Construction, Jon F. Swift Construction, and Willis Smith Construction. He distributed the summary of the Shortlist Committee's scoring results. Deputy Chief Falcone headed up the Shortlist Committee and will be available for questions from the Board.

Each of the three (3) construction companies made a 15-minute presentation, which was followed by a question-and-answer period of 10 minutes.

Chairman Getman thanked all three companies for their submittals and comprehensive presentations. Discussion ensued.

**ACTION: Commissioner Matarese moved to accept the submittal of Willis Smith Construction for the process of constructing the Cedar Hammock Fire Control District's Training Tower. Vice Chairman Stevens seconded the motion. The motion passed unanimously (5-0).**

- **Social Media**

Deputy Chief Bradshaw led the discussion of Social Media as a continuation of the last meeting of the Board. There is no mechanism to limit comments. Word filters can be added to curb vulgarity and would not be a first-amendment issue. We can limit posts via policy, but counsel did not recommend. We can manually monitor comments. Manual monitoring of social media site would require a full-time position as a Public Information Officer. Discussion ensued.

**ACTION: Commissioner Matarese moved to scrap the formation of a Social Media Page for the District. Chairman Getman seconded the motion. The motion passed three to two (3-2).**

- **Motorola Radio Update**

Deputy Chief Falcone said that we are waiting on final pieces of equipment. Programming and installation will be processed through the Manatee County Radio Division. We are hopeful to have new equipment up and running by next month.

- **SCBA Process Update**

Deputy Chief Falcone has two remaining quotes for review. The Committee will meet on March 29, 2021 to make a final decision. He is hopeful to present results to the Board at the April 15, 2021 meeting.

- **AC Quote**

Deputy Chief Falcone explained that in January 2021, the Board had approved a quote from AAP Air Services to repair and replace air conditioning equipment at Station One. AAP Air Services has informed us they cannot honor their quote. He has reviewed two additional quotes and recommends Air & Energy, Inc. to perform work.

**ACTION: Commissioner Findlay moved to approve the quote of \$23,745 from Air & Energy, Inc. to repair and replace air conditioning equipment at Station One. Vice Chairman Stevens seconded the motion. The motion passed unanimously (5-0).**

## **NEW BUSINESS**

### **2. FASD Conference Attendance**

Chief Hoyle asked the Board who might be interested in attending the upcoming FASD Conferences. Commissioner Matarese and Vice Chairman Stevens would like to attend the FASD Annual Conference in June 2021. Chairman Getman suggested adopting a resolution that all out of town costs for education and continuing education credits that may be incurred by commissioners be brought before the Board of Fire Commissioners for approval.

**ACTION: Vice Chairman Stevens moved that travel costs to be incurred by Commissioners be approved by the Board of Fire Commissioners of the Cedar Hammock Fire Control District. Commissioner Matarese seconded the motion. The motion passed unanimously (5-0).**

## **CHIEF'S REPORT**

Chief Hoyle reviewed the departmental reports. He confirmed the District has a very robust education program, we install a large number of smoke detectors, we provide homeowner presentations, and we are the leaders in Tampa Bay for car seat installations. We provide many public services to our constituents. These programs have been hampered by the pandemic.

## **COMMISSIONERS' COMMENTS**

**ACTION: Vice Chairman Stevens moved to cancel the June 17, 2021, Commission Meeting. Commissioner Matarese seconded the motion. The motion passed unanimously (5-0).**

Vice Chairman Stevens asked how the contract was coming along. Chief Hoyle said that we should present at the April 2021 meeting.

## **NEXT MEETING DATE**

The next regular meeting is scheduled for April 15, 2021.

**ADJOURNMENT**

**ACTION: Commissioner Matarese moved to adjourn the meeting at 8:05 p.m. Vice  
Chairman Stevens seconded the motion. The motion passed unanimously (5-0).**

Respectfully submitted:

APPROVED 4/15/2021

Chairman Ronald D. Getman