

**Minutes of the Public Hearings
Adoption of Previously Excluded Parcels to the 2022-2023 Proposed
Non-Ad Valorem Assessment Rates – Resolution 2022-02
Adoption of 2022-2023 Final Non-Ad Valorem Assessment Rates –
Resolution 2022-03
And
Minutes of the Regular Meeting of the
Board of Fire Commissioners
Cedar Hammock Fire Control District
July 21, 2022**

CALL TO ORDER

The regular meeting was called to order by Chairman Getman at 6:00 p.m. The following commissioners were present: Richard G. Findlay, Ronald D. Getman, Marnie E. Matarese, Samuel A. Reasoner, and John H. Stevens. District Counsel Maggie Mooney participated via teleconference.

PLEDGE OF ALLEGIANCE

All participated in the Pledge of Allegiance.

QUORUM

Chairman Getman confirmed a physically present quorum for the meeting. The meeting was properly advertised.

CONSENT AGENDA

Chairman Getman asked if there was any discussion of the minutes or the Treasurer's report. There was no discussion.

ACTION: Commissioner Stevens moved to accept the Consent Agenda. Vice Chairman Findlay seconded the motion. The motion passed unanimously (5-0).

SPECIAL BUSINESS

Chief Hoyle announced the promotions of Firefighters Barauskis, Henson, Parcels, and Taylor to Third Class and Firefighters Sullivan and Viera to Second Class. The following Firefighters were promoted to Lieutenant: Dirmeyer, Eibe, Hudson, Taylor, and Wadsworth. Lieutenant B. Jones was promoted to Captain; and Captain Rudrud was promoted to Battalion Chief. He presented the officers with new helmets; and they were pinned with their new badges. Chief congratulated all on their dedication and hard work.

Chairman Getman recessed the meeting from 6:16 pm. to 6:22 pm.

**PUBLIC HEARING / PREVIOUSLY EXCLUDED PARCELS TO THE 2022-2023
PROPOSED NON-AD VALOREM ASSESSMENT RATES – RESOLUTION 2022-02**

Chairman Getman called the Public Hearing to order and requested verification of the Public Notice of the public hearing. A copy of the advertisement and affidavit will be included in the permanent record of the minutes.

Chief Hoyle presented Resolution 2022-02 – A resolution of the Board of Commissioners of the Cedar Hammock Fire Control District adding nine (9) previously excluded properties within the District to the District’s assessment roll for non-ad valorem assessments; and establishing an effective date.

Chairman Getman opened the Public Hearing for the Previously Excluded Parcels to the 2022-2023 Proposed Non-Ad Valorem Assessment Rates for comments.

There were no public comments. Trailer Estates Fire Control District Commissioner Linda Briggles inquired if the previously excluded parcels pertained to the Trailer Estates properties. Chief Hoyle replied that they did not apply and that Trailer Estates would not be included in the 2022-2023 non-ad valorem assessments.

Chairman Getman closed the public hearing for comments.

ACTION: Commissioner Matarese moved to adopt Resolution 2022-02 Previously Excluded Parcels to the 2022-2023 Proposed Non-Ad Valorem Assessment Rates as presented. Commissioner Reasoner seconded the motion. The motion passed unanimously (5-0).

**PUBLIC HEARING / -2022-2023 FINAL NON-AD VALOREM ASSESSMENT RATES –
RESOLUTION 2022-03**

Chairman Getman called the Public Hearing to order and requested verification of the Public Notice of the public hearing. A copy of the advertisement and affidavit will be included in the permanent record of the minutes.

District Counsel Mooney requested that Chief Hoyle ratify and confirm his earlier testimony in the previous public hearing for the previously excluded parcels to the 2022-2023 non-ad valorem assessment rates as it concerns this public hearing. Chief Hoyle confirmed the 2022-2023 non-ad valorem assessment roll did not include the unincorporated area in and around the Trailer Estates Subdivision. The Cedar Hammock Fire Control District will be seeking to place a referendum on the November 8, 2022, to expand its boundaries to include the unincorporated area in and around the Trailer Estates Subdivision to levy taxes, non-ad valorem assessments, and impact fees.

Chief Hoyle presented Resolution 2022-03 – A resolution of the Board of Commissioners of the Cedar Hammock Fire Control District adopting the non-ad valorem assessment rates for fiscal year 2022-2023; providing for the approval of the non-ad valorem assessment roll; providing for administration of the non-ad valorem assessment roll; designating an individual to review and transmit the non-ad valorem assessment roll to the Manatee County Property Appraiser; and

establishing an effective date. The District has utilized the average annual growth rate in Florida personal income over the previous five years as determined by using growth rate data provided by the United States Department of Commerce's Bureau of Economic Analysis to be 6.78%

Chairman Getman opened the Public Hearing for the 2022-2023 Final Non-Ad Valorem Assessment Rates for comments.

There were no public comments.

Chairman Getman closed the public hearing for comments.

ACTION: Commissioner Stevens moved to adopt Resolution 2022-03 for the 2022-2023 Final Non-Ad Valorem Assessment Rates as presented. Vice Chairman Findlay seconded the motion. The motion passed unanimously (5-0).

Chairman Getman adjourned the public hearings for the Previously Excluded Parcels to the 2022-2023 Proposed Non-Ad Valorem Assessment Rates and the 2022-2023 Final Non-Ad Valorem Assessment Rates.

Chairman Getman resumed the regular meeting at 6:29 pm.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

Trailer Estates Referendum – Resolution 2022-04

Chief Hoyle presented Resolution 2022-04 – A resolution of the Board of Commissioners of the Cedar Hammock Fire Control District providing for a referendum of the qualified electors within the Cedar Hammock Fire Control District and in a portion of unincorporated Manatee County previously located within the Trailer Estates Fire Control District to determine whether the Cedar Hammock Fire Control District's boundaries and ad valorem taxation, assessment, and impact fee authority should be expanded pursuant to Chapter 2022-242, Laws of Florida; providing for the placement of a referendum on the November 8, 2022, ballot; providing for official ballot language; providing for notice of the referendum and certain other matters in connection with the conduct of the referendum; and providing for an effective date.

ACTION: Commissioner Reasoner moved to adopt Resolution 2022-04 – Trailer Estates Referendum as presented. Vice Chairman Findlay seconded the motion. The motion passed unanimously (5-0).

Camera System

Deputy Chief Bradshaw informed the board that there were some vendor supply issues but this has been resolved and the expected installation will hopefully be next week. The camera system is a network video recorder (NVR) that records video footage and stores it to cloud storage. The software allows for administration hierarchy. Each camera is assigned an IP address.

Commissioner Reasoner wanted to know how data could be captured. Deputy Chief Bradshaw will research, but did confirm that video could be downloaded and exported to a data disk or device.

NEW BUSINESS

2021-2022 Inventory

Battalion Chief French completed an inventory of all fixed assets, and all assets were accounted for. He presented a memorandum to the Board listing items to be disposed of that are considered obsolete and serve no useful function to the District. He noted that the 2010 Pierce Contender fire engine was on the list. He requested the board allow Chief Hoyle to execute all documents for the surplus process. The board agreed to allow staff to handle the auction or sale of the engine.

ACTION: Vice Chairman Findlay moved to surplus items according to Florida Statutes 274.05 and 274.06 as presented in the exhibit. Chief Hoyle will execute all documents. The items are considered obsolete and serve no useful function. Commissioner Matarese seconded the motion. The motion passed unanimously (5-0).

Collective Bargaining Agreement

Chief Hoyle reviewed the three (3) tentative agreements. The proposed changes are as follows: a salary enhancement of 6% that will benefit all suppression as well as staff personnel effective October 1, 2022; the footwear and/or personal accessory reimbursement will increase from \$75 to \$150 per fiscal year; the sick time retirement payback will be contingent upon age or years of service as determined by FRS.

ACTION: Commissioner Stevens moved to approve all tentative agreements as presented. Commissioner Reasoner seconded the motion. The motion passed unanimously (5-0).

Performance Review

Chief reviewed the contract to perform the performance audit as required by Florida Statute. The contract was procured through a piggyback process where West Manatee Fire & Rescue District bid for services and secured the vendor and pricing. The contract agreement body and language was reviewed through the Florida Association of Special Districts and Persson, Cohen, and Mooney law firm. The agreed fee for the service is \$57,500 with no additional costs. The audit of all four stations should be completed within six weeks.

ACTION: Commissioner Reasoner moved to approve the professional services agreement between Cedar Hammock Fire Control District and BJM CPA, Inc. for independent special fire control district performance review as presented. Commissioner Stevens seconded the motion. The motion passed unanimously (5-0).

CHIEF'S REPORT

Chief Hoyle reviewed the reports.

COMMISSIONER COMMENTS

Commission Reasoner asked about the median project on US 41. Chief Hoyle and staff met with the Department of Transportation regarding an upcoming construction project that involves two miles of roadway on U.S. 41 between Edwards Drive and Magellan Drive, which includes replacing a two-way turn lane intersection with a raised, 23-foot wide median. Discussion ensued. Deputy Chief Falcone confirmed an amicable working relationship with the DOT. Chairman Getman suggested a letter from the Board voicing the concerns of the District. Counselor Mooney suggested a motion from the agreed board to express concerns in writing.

ACTION: Commissioner Stevens moved for Chairman Getman to execute a letter of concern to the Department of Transportation in regard to the median construction project. Vice Chairman Findlay seconded the motion. The motion passed unanimously (5-0).

NEXT MEETING DATE

The next meeting of the Board is August 18, 2022.

ADJOURNMENT

ACTION: Commissioner Matarese moved to adjourn the meeting at 6:57 p.m. Vice Chairman Findlay seconded the motion. The motion passed unanimously (5-0).

Respectfully submitted,

Approved August 18, 2022

Chairman Ronald D. Getman